

Lake County Association of REALTORS®

ON MAGNIFICENT CLEAR LAKE

SINCE 1947



To all Reciprocal participants:
Please complete this form.

Office Name: _____

Office Address: _____ City: _____ Zip Code: _____

Office Phone: _____ Office Fax: _____

Designated Broker: _____ Broker DRE License #: _____

Listing Agent: _____ Listing Agent DRE License #: _____

Agent Cell #: _____ Agent Email: _____

Please select the appropriate listing input form for your listing:

- Residential Residential Lease Residential Income Mobile Home
 Land Commercial Commercial Lease Business Opportunity

Mandatory Lockbox: If a lockbox is present on a Residential or Residential Income property, it must be a Lake County Sentrilock lockbox. More than one lockbox may be used on a property as long as one of them meets this criteria.

Listing Input Fee: \$75.00 payment must be made before listing will be entered in MLS

Lockbox Rental Fee: \$100.00 (\$25 fee + \$75 deposit refunded when lockbox is returned)

Open House Fee: \$10 - First Open House listing FREE

Select payment choice: Check MasterCard Visa

Card Number: _____ - _____ - _____ - _____ Expiration Date: _____ / _____

3 Digit V-Code: _____ (found on the back of card) Amount Charged: \$ _____

Thank you for participating in the C.A.R. Master Reciprocal Agreement. By participating in the program, both Listing Broker and Agent agree to abide by the LCAOR MLS Rules. Status changes need to be reported to the MLS in the required timeframes.

Our MLS Rules require that all listings have at least one photograph. Residential, Multi-Family, Mobile Homes and Commercial listings must have a photograph of the exterior of the structure. Land listings must have a photo of the land or an aerial photo with an outline of the lot. You are responsible for supplying a photograph of your listing.

Return completed form to our office attention: Teresa Hoffman-Singh

Email: teresah@lcaor.com, Fax: (707) 263-9310

Signed: _____ Date: _____

Listing Agent

Residential Lease

CRMLS Matrix Listing Input Form

Required fields are denoted with a red asterisk (*). Conditional Required fields are denoted with a double red asterisk (**)

Basic

Listing Information:

*List Price: \$ _____ List Price Low: \$ _____ *APN: _____

County/City/Area/Tract:

*County: _____ *City: _____

**Area: _____ **Builder's Tract Code: _____

Address Information:

*Street Number: _____ Street # Extension: _____ Street Direction: North East South West

*Street Name: _____

Street Suffix:

- | | | | | | | | | | | |
|------------------------------------|---------------------------------|-----------------------------------|---------------------------------------|-------------------------------------|-------------------------------|--|--------------------------------|---------------------------------|----------------------------------|-----------------------------------|
| <input type="checkbox"/> Avenue | <input type="checkbox"/> Road | <input type="checkbox"/> Causeway | <input type="checkbox"/> Cut / Cutoff | <input type="checkbox"/> Highway | <input type="checkbox"/> Lane | <input type="checkbox"/> Parkway | <input type="checkbox"/> Pike | <input type="checkbox"/> Rise | <input type="checkbox"/> Terrace | <input type="checkbox"/> Turnpike |
| <input type="checkbox"/> Boulevard | <input type="checkbox"/> Street | <input type="checkbox"/> Circle | <input type="checkbox"/> Expressway | <input type="checkbox"/> Interstate | <input type="checkbox"/> Loop | <input type="checkbox"/> Pass / Bypass | <input type="checkbox"/> Place | <input type="checkbox"/> Run | <input type="checkbox"/> Trace | <input type="checkbox"/> Walk |
| <input type="checkbox"/> Drive | <input type="checkbox"/> Alley | <input type="checkbox"/> Court | <input type="checkbox"/> Freeway | <input type="checkbox"/> Island | <input type="checkbox"/> Mall | <input type="checkbox"/> Pathway | <input type="checkbox"/> Plaza | <input type="checkbox"/> Square | <input type="checkbox"/> Trail | <input type="checkbox"/> Way |

Street Suffix Extension: _____ Unit #: _____

State: _____ *Zip Code: _____ Zip Code 4 Digits: _____ TG/Map Book Number: _____

Country: _____ *Cross Streets: _____

Driving Directions: _____

Basic Information:

*Property Type:

- | | |
|--|---|
| <input type="checkbox"/> Single Family Residence | <input type="checkbox"/> Cabin |
| <input type="checkbox"/> Condominium | <input type="checkbox"/> Stock Cooperative |
| <input type="checkbox"/> Townhouse | <input type="checkbox"/> Own Your Own |
| <input type="checkbox"/> Manufacture 433 | <input type="checkbox"/> Time Share |
| <input type="checkbox"/> Manufacture Without 433 | <input type="checkbox"/> Commercial/Residential |

Attached Structure:

- Attached
 Detached

*Year Built:

*Year Built Source:

- Estimated
 Appraiser
 Assessor
 Builder
 Seller
 See Remarks

Mortgage Status:

- HUD Owned
 Standard
 In Foreclosure
 Notice of Default
 Real Estate Owned
 Short Pay/ Subject to Lender
 Probate Listing
 Auction

*Bedrooms: _____ *Baths:Full : _____ Baths:3/4: _____ Baths:1/2 : _____ Baths:1/4: _____

Square Foot Structure:

Square Foot Structure Source:

- | | |
|--|---|
| <input type="checkbox"/> Appraiser | <input type="checkbox"/> Landlord/Lessor/ Owner |
| <input type="checkbox"/> Assessor's Data | <input type="checkbox"/> Seller |
| <input type="checkbox"/> Builder's Data | <input type="checkbox"/> Survey |
| <input type="checkbox"/> Developer | <input type="checkbox"/> Taped |
| <input type="checkbox"/> Estimated | <input type="checkbox"/> Not Taped |
| <input type="checkbox"/> GIS Calculated | <input type="checkbox"/> See Remarks |

Lot Size:

Lot Size Source:

- | | |
|--|--|
| <input type="checkbox"/> Appraiser | <input type="checkbox"/> Landlord/Lessor/Owner |
| <input type="checkbox"/> Assessor's Data | <input type="checkbox"/> Seller |
| <input type="checkbox"/> Builder's Data | <input type="checkbox"/> Survey |
| <input type="checkbox"/> Developer | <input type="checkbox"/> Taped |
| <input type="checkbox"/> Estimated | <input type="checkbox"/> Not Taped |
| <input type="checkbox"/> GIS Calculated | <input type="checkbox"/> See Remarks |

Senior Community:

- Yes No

* Association Dues:

- Yes No

*Sale Considered:

- Yes No

*Stories:

- One Level
 Two Level
 Three Or More Levels
 Split Level
 Multi Level

Entry Level Location:

- | | |
|--|--|
| <input type="checkbox"/> Ground Level Entry with Steps | <input type="checkbox"/> Living Room Entry |
| <input type="checkbox"/> Ground Level Entry no Steps | <input type="checkbox"/> Penthouse Entry |
| <input type="checkbox"/> Ground Level | <input type="checkbox"/> Elevator Entry |
| <input type="checkbox"/> Mid Level Entry | <input type="checkbox"/> Other Entry |
| <input type="checkbox"/> Top Level Entry | |
| <input type="checkbox"/> Main Level Entry | |

Description

Property Description: **The Property Description shall be used to describe the property. All text must be entered in the English language ONLY.**

Virtual Tour Web site Address: **The Virtual Tour Field shall contain ONLY a live link to a Virtual Tour of the property. The Virtual Tour may not include such things as: agent/broker photos, agent/broker names, phone numbers, web site addresses, email addresses or advertising other than about the property. No messages or solicitations of any kind. Enter the URL in the format <http://www.virtualtourstite.com/etc>.**

List Price Excludes: _____

List Price Includes: _____

Residential Lease

CRMLS Matrix Listing Input Form

Required fields are denoted with a red asterisk (*). Conditional Required fields are denoted with a double red asterisk (**)

Features

Interior Features: (Continued On Page 3)

*Fireplace:

- Bath
- Bonus Room
- Dining Room
- Den
- Family Room
- Game Room
- Guest House
- Kitchen
- Library
- Living Room
- Master Bedroom
- Master Retreat
- Outdoors
- Patio
- Electric
- Gas
- Gas Starter
- Pellet Stove
- Propane
- Wood
- Wood Stove Insert
- Blower Fan
- Circular
- Decorative
- Fire Pit
- Free Standing

- Great Room
- Heatilator
- Masonry
- Zero Clearance
- Raised Hearth
- See Through
- Two Way
- None
- See Remarks

*Cooling:

- Central
- Dual
- Wall Window
- Evaporative
- Heat Pump
- Humidity Pump
- Whole House Fan
- Electric
- Gas
- Energy Star
- High Efficiency
- SEER Rated 13-15
- SEER Rated 16+
- Zoned
- None
- See Remarks

Heating:

- Central Furnace
- Zoned
- Baseboard
- Floor Furnace
- Wall Heater
- Space Heater
- Forced Air
- Gravity Heating
- Heat Pump
- Radiant
- Electric
- Natural Gas
- Propane
- Kerosene
- Pellet
- Wood
- Oil
- Solar
- Energy Star
- High Efficiency
- Combination
- Fireplace
- Humidity Control
- Wood Stove
- None
- See Remarks

Laundry:

- Area
- Community
- Individual Room
- In Garage
- In Kitchen
- Inside
- Electric
- Gas
- Gas or Electric
- Propane
- Stackable
- In Carport
- In Closet
- On Upper Level
- Outside
- None
- See Remarks

Interior:

- Low Flow Shower
- Low Flow Toilet(s)
- Bathtub
- Shower
- Shower in Tub
- Furnished
- Partially Furnished
- Unfurnished
- Recessed Lighting
- Track Lighting
- Chair Railings
- Coffered Ceiling(s)
- Crown Moldings
- Suspended Ceiling(s)
- Wainscoting
- Built-Ins
- Storage Space
- Unfinished Walls
- Wood Product Walls
- Block Walls
- Brick Walls
- Window Blinds
- Window Shutters
- Window Screens
- Solar Screens
- Custom Window Covering
- Drapes/Curtains
- French/Mullioned Windows
- Stained Glass Window
- French Doors
- Insulated Doors
- Panel Doors
- Sliding Glass Door(s)
- Mirrored Closet Doors
- Storm Doors
- Ceramic Counters
- Corian Counters
- Formica Counters
- Granite Counters
- Laminate Counters
- Stone Counters
- Tile Counters
- Remodeled Kitchen

- Bar
- Dry Bar
- Wet Bar
- Home Automation System
- Intercom
- Phone System
- Wired for Data
- Wired for Sound
- Wired for Alarm System
- Security System
- Closed Circuit TV
- Smoke Detector
- Fire and Smoke Detection System
- Carbon Monoxide Detector(s)
- Fire Sprinklers
- Electric Water Heater
- Gas Water Heater
- Propane Water Heater
- Coal Water Heater
- Solar Water Heater
- Energy Star Water Heater
- High Efficiency Water Heater
- Tankless Water Heater
- Hot Water Circulator
- Instant Hot Water
- Water Heater Central
- Water Heater Unit
- No Hot Water
- Water Softener
- Copper Plumbing Full
- Copper Plumbing Partial
- Sump Pump
- Bidet
- Attic Fan
- Ceiling Fan
- Electronic Air Cleaner
- Vacuum Central
- Stair Climber
- Tandem

*Rooms:

- All Bedrooms Up
- All Bedrooms Down
- Converted Bedroom
- Master Bedroom
- Master Suite
- Two Masters
- Retreat
- Multi-Level Bedroom
- Dressing Area
- Walk-In Closet
- Art Studio
- Atrium
- Attic
- Basement
- Bonus
- Center Hall
- Dance Studio
- Den
- Entry
- Formal Entry
- Foyer
- Family Room
- Separate Family Room
- Great Room
- Guest/Maid's Quarters
- Gym/Exercise
- Home Theatre
- Jack & Jill
- Library
- Living Room
- Loft
- Media
- Projection
- Recreation
- Sound Studio
- Study/Office
- Sun
- Utility Room
- Walk-In Pantry
- Wine Cellar
- Workshop
- See Remarks

Eating Area:

- Area
- Breakfast Counter/ Bar
- Breakfast Nook
- Country Kitchen
- Dining Ell
- Family Kitchen
- Family Room
- Formal Dining Room
- In Kitchen
- Living Room
- Separated
- See Remarks

Floor:

- Wall-To-Wall Carpet
- Partially Carpeted
- Adobe
- Bamboo
- Brick
- Ceramic Tile
- Clay
- Granite
- Hardwood
- Laminated
- Linoleum
- Marble
- Parquet
- Pavers
- Slate
- Stained Concrete
- Stone/Travertine
- Terrazzo
- Vinyl Tile
- Sheet Vinyl
- Wood Laminate
- Wood Under Carpet
- Concrete Slab
- Combination Foundation
- Raised Foundation
- Foundation - Brick & Mortar Per
- Foundation - Concrete Block
- Foundation - Pillar/Post/Pier
- Foundation - Concrete Perimeter
- Foundation - Seismic Tie Down
- Foundation - Stacked Block
- Foundation - Stone & Rubble
- See Remarks

Residential Lease

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Features

Interior Features: (Continued From Page 2)

Cooking Appliances:

- Range
- Stove
- Convection
- Oven
- Double Oven
- Built-In
- Free Standing
- Counter Top
- Electric
- Gas
- Propane
- None
- Barbecue
- Continuous Clean Oven
- Grill
- Hood
- Recirculated Exhaust Fan
- Self Cleaning
- Vented Exhaust Fan
- Warmer
- Humidity Control

Appliances:

- Dishwasher
- Refrigerator
- Freezer
- Washer
- Dryer
- Garbage Disposal
- Trash Compactor
- Ice Maker
- Microwave
- Portable Dishwasher
- Water Purifier
- Water Line to Refrigerator
- Energy Star Appliances
- Electric Dryer Hook Up
- Gas Dryer Hook Up
- Gas/Elec Dryer Hook Up
- Washer Hookup
- None

Utilities:

- Cable TV
- Cesspool
- Electricity - Available
- Electricity - In Street
- Electricity - None
- Electricity - Not Available
- Electricity - On Bond
- Electricity - On Property
- Electricity - Unknown
- Propane
- Natural Gas
- Septic Tank
- Aerobic Septic
- Applied Septic/ Sewer for Permit
- Sewer Connected & Paid
- Sewer Connected on Bond
- Sewer in Street
- Sewer In Street on Bond
- Sewer In Street Paid
- Public Sewer Hookup Available
- Sewer - None
- Sewer - Unknown
- Telephone - In Street
- Telephone - None
- Telephone - On Property
- Telephone - Other
- Underground Utilities
- Water District
- Private Water
- Public Water
- Water Meter on Property
- Water Storage Tank
- Water Source See Remarks
- Well
- Shared Well
- Agricultural
- See Remarks

220 Volt Location:

- In Garage
- In Kitchen
- In Laundry
- Throughout
- Workshop
- Spa
- See Remarks

Features

Exterior Features: (Continued On Page 4)

*Pool:

- Association
- Community Pool
- Private
- Above Ground
- In Ground
- Indoor
- Exercise Pool
- Lap Pool
- Negative Edge
- Infinity Pool
- Roof Top
- Waterfall
- Diving Board
- Fenced
- Pool Cover
- Saltwater
- Filtered
- Heated
- Solar Heat
- Heated Passively
- Heated with Electricity
- Heated with Gas
- Heated with Propane
- Black Bottom
- Fiberglass
- Gunitite
- Pebble
- Tile
- Vinyl
- Permits
- No Permits
- None
- See Remarks

Spa:

- In Ground
- Above Ground
- Association
- Roof Top
- Bath Tub
- Private
- Fiberglass
- Gunitite
- Heated
- Solar Heated
- Vinyl
- Permits
- No Permits

Patio:

- Brick
- Deck
- Porch
- Cabana
- Lanai
- Wrap Around
- Covered
- Enclosed
- Roof Top
- Concrete
- Slab
- Stone
- Wood
- Patio
- Arizona Room
- Enclosed Glass Porch
- Patio Open
- Porch - Front
- Porch - Rear
- Screened Patio
- Screened Porch
- Terrace
- Tile
- None
- See Remarks

Sprinklers:

- In Front
- In Rear
- On Side
- Manual
- Timer
- Drip System
- None

*View:

- Back Bay
- Bay
- Bluff
- Bridge
- Canal
- Canyon
- Catalina
- City Lights
- Coastline
- Courtyard
- Creek/Stream
- Desert
- Golf Course
- Harbor
- Hills
- Lake
- Lake Front
- Landmark
- Marina
- Meadow
- Mountain
- Neighborhood
- Ocean
- Orchard/Grove
- Panoramic
- Park or Green Belt
- Pasture
- Peek-A-Boo
- Pier
- Pond
- Pool
- Reservoir
- River
- Rocks
- Trees/Woods
- Valley
- Vincent
- Thomas Bridge
- Vineyard
- Water
- White Water
- None
- See Remarks

Structure:

- Fixer
- Repairs Cosmetic
- Repairs Major
- Turnkey
- Additions/Alterations
- New Construction
- Under Construction
- Updated/Remodeled
- Solar Tinted Windows
- Storm Windows
- Building Permit
- Termite Clearance
- End Unit
- Freestanding
- No Common Walls
- Two on a Lot
- Custom Built
- Open Floor Plan
- Expando
- Energy Efficient
- Passive Solar
- Bay Window
- Garden Window
- Double Pane Windows
- Triple Pane Windows
- Energy Star Windows
- Insulated Windows

- Skylights
- Beamed Ceilings
- Cathedral-Vaulted Ceilings
- High Ceilings (9 Feet+)
- Trey Ceiling(s)
- Two Story Ceilings
- Disability Features
- Pull Down Stairs to Attic
- 2 Staircases
- Wheelchair Access
- Service Entrance
- Double Door Entry
- Energy Star Doors
- Main Floor Bedroom
- Main Floor Master Bedroom
- Galley Kitchen
- Kitchen Island
- Kitchen Open to Family Room
- Kitchenette
- Pantry
- Laundry Chute
- Trash Chute
- Dumbwaiter
- Elevator

- Balcony
- Living Room Balcony
- Living Room Deck Attached
- Sunken Living Room
- Drywall Walls
- Fire Rated Drywall
- Firewall(s)
- Insulating Concrete Forms (ICF)
- Radiant Burner
- Sealed Ducting
- Cellulose Insulation
- Blown Insulation
- Foam Insulation
- NES Insulation Pkg
- TVA Insulation Pkg
- Fiber Cement
- Updated/Remodeled
- Faces East
- Faces North
- Faces South
- Faces West
- See Remarks

Fence:

- Barbed Wire
- Block Wall
- Brick Wall
- Chain Link
- Crossed Fenced
- Electric
- Fence
- Glass
- Goat Type
- Grapestake
- Invisible
- Livestock
- Masonry
- Partially
- Pipe
- Privacy Fence
- Redwood
- Slumpstone
- Split Rail Fence
- Stucco Wall
- Vinyl
- Security
- Wire
- Wood
- Wrought Iron
- None
- See Remarks

Outdoors:

- Awning
- Rain Gutters
- Window Bars
- Satellite Dish
- TV Antenna
- Exterior Security Lights
- Airplane Hangar
- Aviary
- Barbecue Private
- Barn
- Boat Lift
- Boat Slip
- Boat Slipway
- Corral
- Dock Private
- Pier
- Garden
- Gazebo
- Greenhouse
- Guest House
- Guest House Attached
- Kennel
- Out Building
- Sauna Private
- Shed
- Shop
- Stable
- Storage Building
- Landscaped
- Lawn
- Lightening

Residential Lease

CRMLS Matrix Listing Input Form

Required fields are denoted with a red asterisk (*). Conditional Required fields are denoted with a double red asterisk (**)

Features

Exterior Features: (Continued From Page 3)

Style:		*Lot/Community:	
<input type="checkbox"/> Bungalow	<input type="checkbox"/> Corner Lot	<input type="checkbox"/> Gated Community	<input type="checkbox"/> Access via City Streets
<input type="checkbox"/> Cape Cod	<input type="checkbox"/> Cul-De-Sac	<input type="checkbox"/> Gated With Guard	<input type="checkbox"/> Access via County Road
<input type="checkbox"/> Colonial	<input type="checkbox"/> Secluded	<input type="checkbox"/> 24 Hour Security	<input type="checkbox"/> Access via Country Road
<input type="checkbox"/> Contemporary	<input type="checkbox"/> Rural	<input type="checkbox"/> Guarded	<input type="checkbox"/> Access via Highway
<input type="checkbox"/> Cottage	<input type="checkbox"/> Suburban	<input type="checkbox"/> Resident Manager	<input type="checkbox"/> Private Road
<input type="checkbox"/> Craftsman	<input type="checkbox"/> Urban	<input type="checkbox"/> Horse Property	<input type="checkbox"/> Paved Street
<input type="checkbox"/> English	<input type="checkbox"/> Sidewalks	<input type="checkbox"/> Horse Property Improved	<input type="checkbox"/> Gravel Street
<input type="checkbox"/> French	<input type="checkbox"/> Street Lighting	<input type="checkbox"/> Horse Property Unimproved	<input type="checkbox"/> Alley Access
<input type="checkbox"/> Georgia	<input type="checkbox"/> Curbs	<input type="checkbox"/> Horse Trails	<input type="checkbox"/> Alley Paved
<input type="checkbox"/> Log	<input type="checkbox"/> Gutters	<input type="checkbox"/> Riding/Stables	<input type="checkbox"/> Bay Front
<input type="checkbox"/> Mediterranean	<input type="checkbox"/> Storm Drains	<input type="checkbox"/> Ranch	<input type="checkbox"/> Beach Access
<input type="checkbox"/> Modern	<input type="checkbox"/> Sewer	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Beach Front
<input type="checkbox"/> Ranch	<input type="checkbox"/> Well	<input type="checkbox"/> Agricultural - Dairy	<input type="checkbox"/> BLM/National Forest
<input type="checkbox"/> Shotgun	<input type="checkbox"/> Utilities - Overhead	<input type="checkbox"/> Agricultural - Other	<input type="checkbox"/> Bluff Front
<input type="checkbox"/> Spanish	<input type="checkbox"/> Mistng System	<input type="checkbox"/> Agricultural - Row/Crop	<input type="checkbox"/> Canal
<input type="checkbox"/> Traditional	<input type="checkbox"/> Includes Dock	<input type="checkbox"/> Agricultural - Tree/Orchard	<input type="checkbox"/> Close to Clubhouse
<input type="checkbox"/> Tudor	<input type="checkbox"/> Lot-Level/Flat	<input type="checkbox"/> Agricultural - Vine/Vineyard	<input type="checkbox"/> Creek/Stream on Lot
<input type="checkbox"/> Victorian	<input type="checkbox"/> Gentle Slope	<input type="checkbox"/> Zero Lot Line	<input type="checkbox"/> Desert Back
<input type="checkbox"/> See Remarks	<input type="checkbox"/> Rolling Slope	<input type="checkbox"/> Patio Home	<input type="checkbox"/> Desert Front
	<input type="checkbox"/> Steep Slope	<input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Fishing
	<input type="checkbox"/> Up Slope from Street	<input type="checkbox"/> Military Land	<input type="checkbox"/> Foothills
	<input type="checkbox"/> Down Slope from Street	<input type="checkbox"/> Preserve/Public Land	<input type="checkbox"/> On Golf Course
	<input type="checkbox"/> Level with Street	<input type="checkbox"/> Tear Down	<input type="checkbox"/> Greenbelt
	<input type="checkbox"/> Front Yard	<input type="checkbox"/> Value In Land	<input type="checkbox"/> Hunting
	<input type="checkbox"/> Back Yard	<input type="checkbox"/> Percolate	<input type="checkbox"/> Lagoon Front
	<input type="checkbox"/> No Landscaping	<input type="checkbox"/> Near Public Transit	<input type="checkbox"/> Lake on Lot
	<input type="checkbox"/> Lot Shape-Flag	<input type="checkbox"/> Access Road Maintained	<input type="checkbox"/> Lake Rights
	<input type="checkbox"/> Lot Shape-Irregular	<input type="checkbox"/> Access Road Not Maintained	<input type="checkbox"/> On Lake Front
	<input type="checkbox"/> Lot Shape-Rectangular	<input type="checkbox"/> Access is Seasonal	<input type="checkbox"/> Mountainous
	<input type="checkbox"/> Corners Established	<input type="checkbox"/> Access Road Paved	<input type="checkbox"/> Marina
	<input type="checkbox"/> Fenced	<input type="checkbox"/> Access Road Unpaved	<input type="checkbox"/> Ocean Access
			<input type="checkbox"/> Ocean Front
			<input type="checkbox"/> Ocean Side of Freeway
			<input type="checkbox"/> Ocean Side of Highway 1
			<input type="checkbox"/> Park Nearby
			<input type="checkbox"/> Pasture
			<input type="checkbox"/> Pond on Lot
			<input type="checkbox"/> Ravine
			<input type="checkbox"/> Reservoir
			<input type="checkbox"/> River Front
			<input type="checkbox"/> Rocks
			<input type="checkbox"/> Seawall
			<input type="checkbox"/> Stream
			<input type="checkbox"/> Trees Lot
			<input type="checkbox"/> Valley
			<input type="checkbox"/> Walkstreet
			<input type="checkbox"/> Waterfront
			<input type="checkbox"/> On Navigable Water
			<input type="checkbox"/> Lot 6500-9999
			<input type="checkbox"/> Lot 10000-19999 Sqft
			<input type="checkbox"/> Lot 20000-39999 Sqft
			<input type="checkbox"/> Lot Over 40000 Sqft
			<input type="checkbox"/> 0-1 Unit/Acre
			<input type="checkbox"/> 2-5 Units/Acre
			<input type="checkbox"/> 6-10 Units/Acre
			<input type="checkbox"/> 11-15 Units/Acre
			<input type="checkbox"/> 16-20 Units/Acre
			<input type="checkbox"/> 21-25 Units/Acre
			<input type="checkbox"/> 26-30 Units/Acre
			<input type="checkbox"/> 31-35 Units/Acre
			<input type="checkbox"/> 36-40 Units/Acre
			<input type="checkbox"/> Over 40 Units/Acre

Exterior Construction:

<input type="checkbox"/> Combination	<input type="checkbox"/> Combination	<input type="checkbox"/> Plaster	<input type="checkbox"/> Vinyl	Roofing:	<input type="checkbox"/> Shingle	<input type="checkbox"/> Bitumen	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Adobe	<input type="checkbox"/> Concrete	<input type="checkbox"/> Rammed Earth	<input type="checkbox"/> Wood	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Slate	<input type="checkbox"/> Bituthene	
<input type="checkbox"/> Alcan	<input type="checkbox"/> Fiber Cement	<input type="checkbox"/> Redwood	<input type="checkbox"/> Unknown	<input type="checkbox"/> Common Roof	<input type="checkbox"/> Spanish Tile	<input type="checkbox"/> Copper	
<input type="checkbox"/> Shingle	<input type="checkbox"/> Fiberglass	<input type="checkbox"/> Siding	<input type="checkbox"/> None	<input type="checkbox"/> Composition	<input type="checkbox"/> Stone	<input type="checkbox"/> Elastomeric	
<input type="checkbox"/> Aluminum	<input type="checkbox"/> Flagstone	<input type="checkbox"/> Slump Block	<input type="checkbox"/> See Remarks	<input type="checkbox"/> Concrete	<input type="checkbox"/> Synthetic	<input type="checkbox"/> Flat Tile	
<input type="checkbox"/> Asbestos	<input type="checkbox"/> Frame	<input type="checkbox"/> Steel		<input type="checkbox"/> Fire Retardant	<input type="checkbox"/> Tar	<input type="checkbox"/> Foam	
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Glass	<input type="checkbox"/> Stone		<input type="checkbox"/> Flat Roof	<input type="checkbox"/> Tile	<input type="checkbox"/> Mansard	
<input type="checkbox"/> Block	<input type="checkbox"/> Hardboard	<input type="checkbox"/> Stucco		<input type="checkbox"/> Gravel	<input type="checkbox"/> Wood	<input type="checkbox"/> Green/Living	
<input type="checkbox"/> Brick	<input type="checkbox"/> Hardee Plank	<input type="checkbox"/> Synthetic		<input type="checkbox"/> Metal	<input type="checkbox"/> Asbestos Shingle	<input type="checkbox"/> Reflective	
<input type="checkbox"/> Cement Board	<input type="checkbox"/> Lap	<input type="checkbox"/> Veneer		<input type="checkbox"/> Roll	<input type="checkbox"/> Bahama	<input type="checkbox"/> TPO Membrane	
<input type="checkbox"/> Clapboard	<input type="checkbox"/> Log	<input type="checkbox"/> Vertical Siding		<input type="checkbox"/> Shake	<input type="checkbox"/> Barrel Tile	<input type="checkbox"/> Ridge Vents	

Legal:

<input type="checkbox"/> Homeowners Association	<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Incorporated	<input type="checkbox"/> Environmental Restrictions	<input type="checkbox"/> Rent Control
<input type="checkbox"/> CC And R's	<input type="checkbox"/> Slide Zone	<input type="checkbox"/> Unincorporated	<input type="checkbox"/> Exclusions Call Agent	<input type="checkbox"/> Seismic Hazard
<input type="checkbox"/> Moratorium	<input type="checkbox"/> Special Study Area	<input type="checkbox"/> 3rd Party Rights	<input type="checkbox"/> LA/Owner Related	<input type="checkbox"/> Seller Will Pay Sec. 1 Termite
<input type="checkbox"/> Mineral Rights	<input type="checkbox"/> Historical	<input type="checkbox"/> Bankruptcy	<input type="checkbox"/> Listing Broker Advantage	<input type="checkbox"/> Soil Analysis Septic
<input type="checkbox"/> Oil Rights	<input type="checkbox"/> Manufactured Homes Allowed	<input type="checkbox"/> Beach Rights	<input type="checkbox"/> Methane Gas	<input type="checkbox"/> Subject to Estate Ruling
<input type="checkbox"/> Water Rights	<input type="checkbox"/> Redevelopment Area	<input type="checkbox"/> Cautions Call Agent	<input type="checkbox"/> Open Space Restrictions	<input type="checkbox"/> Tenants in Common - DRE Pink
<input type="checkbox"/> No Lake Rights	<input type="checkbox"/> Home Warranty	<input type="checkbox"/> City Inspection Required	<input type="checkbox"/> Pet Restrictions	<input type="checkbox"/> Tenants in Common - DRE White
<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Principal is RE Licensed	<input type="checkbox"/> Coastal Commission Restrictions	<input type="checkbox"/> Private Transfer Taxes	<input type="checkbox"/> Trust/Conservatorship
<input type="checkbox"/> Easements		<input type="checkbox"/> Earthquake Insurance Available	<input type="checkbox"/> Property Report	<input type="checkbox"/> Well Log Available
<input type="checkbox"/> Coastal Zone				

Garage and Parking:

Garaged Att/Det: Attached Detached # Parking Spaces: _____ # of Remotes: _____

*# Garage Spaces: _____ # Carport Spaces: _____ RV Access Dimensions: _____

Parking:

<input type="checkbox"/> Assigned	<input type="checkbox"/> Deck	<input type="checkbox"/> Driveway - Unpaved	<input type="checkbox"/> Guarded	<input type="checkbox"/> RV Covered	<input type="checkbox"/> None
<input type="checkbox"/> Unassigned	<input type="checkbox"/> Driveway	<input type="checkbox"/> Garage	<input type="checkbox"/> Guest	<input type="checkbox"/> RV Garage	<input type="checkbox"/> Other
<input type="checkbox"/> Boat	<input type="checkbox"/> No Driveway	<input type="checkbox"/> Direct Garage Access	<input type="checkbox"/> Metered	<input type="checkbox"/> RV Gated	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Built-In Storage	<input type="checkbox"/> Shared Driveway	<input type="checkbox"/> Heated Garage	<input type="checkbox"/> On Site	<input type="checkbox"/> RV Hook-Ups	
<input type="checkbox"/> Carport	<input type="checkbox"/> Circular Driveway	<input type="checkbox"/> Golf Cart Garage	<input type="checkbox"/> Off Site	<input type="checkbox"/> RV Potential	
<input type="checkbox"/> Carport Attached	<input type="checkbox"/> Auto Driveway Gate	<input type="checkbox"/> Garage - Front Entry	<input type="checkbox"/> Oversized	<input type="checkbox"/> Side by Side	
<input type="checkbox"/> Carport Detached	<input type="checkbox"/> Driveway - Asphalt	<input type="checkbox"/> Garage - Rear Entry	<input type="checkbox"/> Parking Space	<input type="checkbox"/> Street	
<input type="checkbox"/> Community Garage	<input type="checkbox"/> Driveway - Brick	<input type="checkbox"/> Garage - Side Entry	<input type="checkbox"/> Permit/Decal	<input type="checkbox"/> Structure	
<input type="checkbox"/> Street	<input type="checkbox"/> Driveway - Combination	<input type="checkbox"/> Garage - Single Entry	<input type="checkbox"/> Private	<input type="checkbox"/> Subterranean	
<input type="checkbox"/> Parking Space	<input type="checkbox"/> Driveway - Concrete	<input type="checkbox"/> Garage - Three Door	<input type="checkbox"/> Public	<input type="checkbox"/> Tandem	
<input type="checkbox"/> Controlled Entrance	<input type="checkbox"/> Driveway - Gravel	<input type="checkbox"/> Garage - Two Door	<input type="checkbox"/> Pull-through	<input type="checkbox"/> Valet	
<input type="checkbox"/> Converted Garage	<input type="checkbox"/> Driveway - Pavers	<input type="checkbox"/> Garage Door Opener	<input type="checkbox"/> Porte-Cochere	<input type="checkbox"/> Uncovered	
<input type="checkbox"/> Covered Parking	<input type="checkbox"/> Driveway - Pavers	<input type="checkbox"/> Gated	<input type="checkbox"/> RV Access/Parking	<input type="checkbox"/> Workshop	

Residential Lease

CRMLS Matrix Listing Input Form

Required fields are denoted with a red asterisk (*). Conditional Required fields are denoted with a double red asterisk (**)

Land/Lease:

Land Information:

****Lot Number:** _____ **Zone:** _____ **** Number of Units:** _____

Block Number: _____ ***Legal Tract Number:** _____ **Model Name:** _____

Lot Dimensions: _____ **Tract Sub Code:** _____ **Model Code:** _____

****Community/Complex (Builder's Tract) Name:** _____ **Make:** _____

School Information:

School District: _____

High School: _____

Junior High/ Middle School: _____

Elementary School: _____

Well Depth: _____ **Well Gallons/Min:** _____ **Assessments:** Buyer to Verify
 Special Assessments Seller to Pay
 Mello-Roos Unknown
 Sewer Assessments None
 Sewer Bonds
 Buyer to Assume

Well Pump HP: _____ **Well Report:** Yes No

Elevation:

Association Amenities:

- | | | | | |
|---|--|--|---|--|
| <input type="checkbox"/> Pool | <input type="checkbox"/> Racquetball Court | <input type="checkbox"/> Storage Area | <input type="checkbox"/> Utilities Paid | <input type="checkbox"/> Security |
| <input type="checkbox"/> Spa | <input type="checkbox"/> Bocce Ball Court | <input type="checkbox"/> Common RV Parking | <input type="checkbox"/> Water and Sewer Paid | <input type="checkbox"/> Controlled Access |
| <input type="checkbox"/> Sauna | <input type="checkbox"/> Sport Court | <input type="checkbox"/> Kennel | <input type="checkbox"/> Water Paid | <input type="checkbox"/> Maid Service |
| <input type="checkbox"/> Fire Pit | <input type="checkbox"/> Other Courts | <input type="checkbox"/> Alarm System Paid | <input type="checkbox"/> Dues Paid Annually | <input type="checkbox"/> Hot Water |
| <input type="checkbox"/> Barbecue | <input type="checkbox"/> Biking Trails | <input type="checkbox"/> Building and Grounds Paid | <input type="checkbox"/> Dues Paid Monthly | <input type="checkbox"/> Other |
| <input type="checkbox"/> Outdoor Cooking Area | <input type="checkbox"/> Hiking Trails | <input type="checkbox"/> Cable TV Paid | <input type="checkbox"/> Dues Paid Quarterly | |
| <input type="checkbox"/> Picnic Area | <input type="checkbox"/> Horse Trails | <input type="checkbox"/> Clubhouse Paid | <input type="checkbox"/> Dues Paid Semi-Annually | |
| <input type="checkbox"/> Playground | <input type="checkbox"/> Pest Control Paid | <input type="checkbox"/> Concierge Paid | <input type="checkbox"/> Pet Rules | |
| <input type="checkbox"/> Recreational Park | <input type="checkbox"/> Jogging Track | <input type="checkbox"/> Earthquake Insurance Paid | <input type="checkbox"/> Pets Not Permitted | |
| <input type="checkbox"/> Lake or Pond | <input type="checkbox"/> Gym/Ex Room | <input type="checkbox"/> Electricity Paid | <input type="checkbox"/> Pets Permitted | |
| <input type="checkbox"/> Dock | <input type="checkbox"/> Club House | <input type="checkbox"/> Gas Paid | <input type="checkbox"/> Permitted Types | |
| <input type="checkbox"/> Pier | <input type="checkbox"/> Billiard Room | <input type="checkbox"/> Insurance Paid | <input type="checkbox"/> Weight Limit | |
| <input type="checkbox"/> Boathouse | <input type="checkbox"/> Card Room | <input type="checkbox"/> Maintenance Paid | <input type="checkbox"/> Security | |
| <input type="checkbox"/> Golf | <input type="checkbox"/> Banquet Facilities | <input type="checkbox"/> On Site Security Paid | <input type="checkbox"/> Call for Rule | |
| <input type="checkbox"/> Tennis | <input type="checkbox"/> Recreational Multi purpose Room | <input type="checkbox"/> Sewer Paid | <input type="checkbox"/> Onsite Property Management | |
| <input type="checkbox"/> Paddle Tennis | <input type="checkbox"/> Meeting Room | <input type="checkbox"/> Trash Paid | <input type="checkbox"/> Guard | |

Lease Information:

***Terms:** Weekly Month to Month 6 month Lease 12 month Lease 24 month Lease Negotiable

Possession: _____

***Furnished:** Furnished Unfurnished Partially

***Pets Allowed:** Yes No Submit

***Rent Includes:** Water Electric Gas Trash Association Dues Cable TV

Pool Gardener Maid Service None See Remarks

Deposits/Fees:

***Transfer Fee:** \$ _____ ***Transfer Fee Paid By:** Owner Tenant **Total Move In Costs:** \$ _____

***Deposit for Security:** \$ _____ ***Deposit for Key:** \$ _____ ***Deposit for Pets:** \$ _____ ***Deposit for Other:** \$ _____

****Association Dues:** _____ ****Association Frequency:** Monthly Yearly Quarterly

Association Name: _____ **Association Phone:** _____ Ext. _____

***Cashier's Check For:** Credit Report 1st Month Rent Pet Deposit See Remarks Security Deposit Last Month Rent Not Applicable

Credit Check Req: Yes No ***Credit Amount:** \$ _____ ***Credit Check Paid By:** Owner Tenant

Other:

***Insurance for Water Furniture Required? (Y/N):** Yes No **First Repairs:** _____

Management Company: _____ **Management Company Phone:** (_____) _____ - _____ Ext. _____

Serial and License: (for manufacture homes only)

****Serial (U):** _____ ****DOH 1:** _____ ****License 1:** _____

Serial (X): _____ **DOH 2:** _____ **License 2:** _____

Serial (XX): _____ **DOH 3:** _____ **License 3:** _____

Residential Lease

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Office/MLS

Listing Information:

***Selling Office Compensation:** _____

***Selling Office Compensation Type:**

\$ % See Remarks \$ See Remarks %

***Dual Variable Rate of Commission:**

Yes No

Selling Office Comp Remarks: _____

***Renewal Purchase Comp:**

- Call Listing Agent
- Call Listing Office
- Commission Paid on Tenant Purchase
- Renewal Commission Paid
- No Renewal Commission
- Call Listing Office

***Selling Office Comp Per:**

- First Weeks Rent
- First Months Rent
- First Years Rent
- Lease Term
- Lump Sum
- Weekly
- Yearly
- Monthly
- Full Term
- Other

***Date of Listing:** ____/____/____

***Date of Expiration:** ____/____/____

***Service Type:** Full Service Limited Service Entry Only

Sign On Property:

Yes No

***Listing Type:**

Exclusive Right To Lease Exclusive Agency Exclusive Right With Exception Probate Net Open Listing

Showing Contact Information:

Showing Contact Type:

Occupant Agent Owner

Showing Name: _____

Showing Phone: (____)____-____ **Ext.** _____

Occupant Information:

****Occupant Type:** Owner Tenant

Owner Name: _____

Showing Information:

***Showing Instructions:**

- Appointment Only
- Call First
- Call Listing Agent
- Call Listing Office
- Call Occupant
- Do Not Contact Occupants
- Drive By Only
- Gate Pass
- Go Direct
- Key Box
- Key In Listing Office
- Restricted Access
- Subject To Inspection
- Vacant
- 24-Hour Notice
- 48-Hour Notice
- Accepted Offer
- Agent or Owner to be Present
- Alarm on Property
- Animal/Pets on Property
- Auction
- BEWARE OF DOG
- Call Owner
- Day Sleeper
- Listing Agent Accompanies
- Registration Required
- See Remarks

***Key Safe Location:**

- Front Door
- Front Gate
- Garage Door
- Gas Meter
- Rear Door
- Side Door
- Side Gate
- Sign Post
- Vault
- Water Pipe
- Call Listing Office
- Call Listing Agent
- No Key Safe
- See Remarks

***Key Safe Description:**

- Supra iBox
- Combo-See Remarks
- No Key Safe
- Sentrilock
- Multacc
- Risco
- Call Listing Office
- See Remarks

Key Safe Serial #

Other Phone Description: _____

Other Phone Number: (____)____-____ **Ext.** _____

Contact Order: List 1-6 the priority of which you like to be contacted by.

Agent Cell Phone: _____	Agent Pager Phone: _____	Office Phone: _____	Co-Agent Home Phone: _____	Other: _____
Agent Direct Phone: _____	Agent Toll Free: _____	Co-Agent Cell Phone: _____	Co-Agent Pager Phone: _____	
Agent Email: _____	Agent Voice Mail: _____	Co-Agent Direct Phone: _____	Co-Agent Toll Free: _____	
Agent Fax: _____	Agent Text Message: _____	Co-Agent Email: _____	Co-Agent Voice Mail: _____	
Agent Home Phone: _____	Office Fax: _____	Co-Agent Fax: _____	Co-Agent Text Message: _____	

Agent Remarks: _____

MLS:

Ad Number: _____

Listing Paid:

Yes No

Broker Loaded:

Yes No

Before selecting "No" on any of the below options written authorization from the seller is required.

***Send Listing to Internet:** Yes No

***Send Address to Internet:** Yes No

***VOW Allow Blog:** Yes No

***VOW Allow AVM:** Yes No

Agent Information:

***Listing Agent Public ID:** _____

Co-Listing Agent Public ID: _____

***Required Email Contact:** _____

Listing Agent:

Agent Direct Office Phone/Ext: _____

Agent Cell Phone: _____

Agent Home Phone/Ext: _____

Agent Fax: _____

Agent Toll Free Phone/Ext: _____

Agent Pager: _____

Agent Voicemail/Ext: _____

Agent Car Phone: _____

Agent Email: _____

Co-Listing Agent:

Co-Agent Direct Office Phone/Ext: _____

Co-Agent Cell Phone: _____

Co-Agent Home Phone/Ext: _____

Co-Agent Fax: _____

Co-Agent Toll Free Phone/Ext: _____

Co-Agent Pager: _____

Co-Agent Voicemail/Ext: _____

Co-Agent Car Phone: _____

Co-Agent Email: _____

Residential Lease

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Green Features

Certification:

NOTE: It is highly recommended that any representation of certification be accompanied by an upload of the certification documents into the Supplements for this listing. Supplements may be uploaded along with photos after the initial listing input is completed. If you select a Building Certification the Certifying Organization, Rating and Year Certified will be required. If you do not see a specific Certification in this list, please contact Customer Service with the name and contact information for the Certification you would like added.

Building Certification:

- LEED for Homes
- LEED for Neighborhood Development
- Energy Star
- Home Energy Rating Service (HERS)
- Home Energy Rating Service (HERS) Phase II
- National Green Building Standard (NGBS)
- NAHB Model Green Home Building Guidelines (GBG)
- Green Point Rated (Built it Green)
- California Green Builder
- Enterprise Green Communities
- EPA Water Sense
- EPA Indoor airPLUS
- Energy Performance Score (EPS)

**Certifying Organization:

**Certification Rating/Score:

**Year Certified:

Marketing Features:

The following features are designed to speak to the laymen who may be less knowledgeable about the specific features described in our regular feature fields. i.e. TVA Insulation Package versus Energy Efficient Insulation. Any use of these fields should accompany documentation or information when questioned by a potential buyer.

Energy Efficient:

- Construction
- Insulation
- Windows
- Doors
- Roofing
- Exposure/Shade
- Appliances
- HVAC
- Thermostat/Controllers
- Water Heater
- Electrical/Lighting
- Incentives & Offers

Energy Generation:

- Solar
- Wind
- Geothermal

Sustainability (Constructed with) :

- Recycled Materials
- Renewable Materials
- Recyclable Materials
- Biodegradable Materials
- Conserving Materials/

Water Conservation:

- Landscaping
- Flow Control
- Reclamation

WalkScore:

<http://www.WalkScore.com>

Residential Lease

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Open House

Open House #1:

Showing Agent ID: _____ Date: _____ Time: _____ AM / PM to _____ AM / PM

Type: Brokers Public Office/Company Attended: Seller Attended Unattended Refreshments: _____ Drawings: Yes No

Comments: _____

Open House #2:

Showing Agent ID: _____ Date: _____ Time: _____ AM / PM to _____ AM / PM

Type: Brokers Public Office/Company Attended: Seller Attended Unattended Refreshments: _____ Drawings: Yes No

Comments: _____

Open House #3:

Showing Agent ID: _____ Date: _____ Time: _____ AM / PM to _____ AM / PM

Type: Brokers Public Office/Company Attended: Seller Attended Unattended Refreshments: _____ Drawings: Yes No

Comments: _____

Open House #4:

Showing Agent ID: _____ Date: _____ Time: _____ AM / PM to _____ AM / PM

Type: Brokers Public Office/Company Attended: Seller Attended Unattended Refreshments: _____ Drawings: Yes No

Comments: _____

Open House #5:

Showing Agent ID: _____ Date: _____ Time: _____ AM / PM to _____ AM / PM

Type: Brokers Public Office/Company Attended: Seller Attended Unattended Refreshments: _____ Drawings: Yes No

Comments: _____

Open House #6:

Showing Agent ID: _____ Date: _____ Time: _____ AM / PM to _____ AM / PM

Type: Brokers Public Office/Company Attended: Seller Attended Unattended Refreshments: _____ Drawings: Yes No

Comments: _____

“The Information contained above is furnished for the sole benefit of Participants of CRMLS. All Information is intended as representative but is not guaranteed to be accurate.”

***Agent Signature** Date

***Seller's Signature** Date

****Broker/Participant's Signature** Date

***Seller's Signature** Date