

Change to Pending Status

CRMLS Matrix Listing Input Forms

Required fields are denoted with a red asterisk (*). Conditional Required fields are denoted with a double red asterisk (**)

Change to Pending

Status Information:

New Status: **Pending** *Pending Date: _____

Agent Remarks: _____

Estimated Selling Information:

The following information should be a best estimate of the actual sale. If a change to this information is required, you have up to 5 days after the Estimated COE/End Date to make changes to your listing. At that time the listing will automatically be set to a status of sold. However, this is not a convenience and using this automatic status change to manage your listing status is a violation. Failure to update the status of a listing within 48 hours of the Estimated COE/End Date will result in a violation being issued. To avoid a violation you must update your status or extend your Estimated COE/End Date by this time. If you have any questions contact MRMLS Support at www.crmls.org/Support.

*Estimated COE/End Date: _____ / _____ / _____ *Estimated Selling Price: \$ _____

Estimated Selling Terms

- Standard Sale
- Assumed
- Auction
- Buyers Concessions
- Sellers Concessions
- Contract of Sale
- Exchange/Trade
- In Foreclosure
- Real Estate Owned
- Short Payoff
- Seller Financing

*Estimated Concessions Amount: _____

*Estimated Selling Agent User ID: _____

Estimated Financing Type:

- All Inclusive Trust Deed
- Assumed
- Cal Vet
- Cash
- Contract
- Conventional
- FHA Loan
- Owner Carried
- Private
- VA LOan
- See Remarks

*Estimated Concessions Comments: _____

Estimated Co-Selling Agent User ID: _____

Required For Out of Area Selling and Co-Selling Agent Information Only

Selling Agent/Office Information:

First Name: _____ Last Name: _____ Office Name: _____

DRE License Number: _____

Co-Selling Agent/Office Information:

First Name: _____ Last Name: _____ Office Name: _____

DRE License Number: _____

Listing Number: _____

Listing Address: _____

Agent Cell #: _____ Agent Email: _____

Return completed form to

Lake County Association of Realtors

Attention: Teresa Hoffman-Singh

Email: teresah@lcaor.com, Fax: (707) 263-9310