

## **Searching and Inputting Lakefront/Waterfront Properties**

## **Searching and Inputting Owner Will Carry Properties**

## **Searching and Inputting Ranch Properties**

### How to Search for Lakefront Properties

1. Click on **Search**
2. Choose the Property Type you would like to Search on, and **click on Detail or Full** for that property type
3. Look for the field named Lot/Community, normally located in the Exterior Features portion of the Search Screen
  - a. If Lot/Community does not appear, then go to the bottom of the Search Screen and click on Add/(Remove) next to Additional Features
  - b. Locate Lot/Community in the Available Fields section and click on it
  - c. Click Add
  - d. Click Back (Lot/Community will be at the bottom of the Search Screen and will remain there unless you remove it)
4. Within Lot/Community **locate On Lake Front, click on it**
5. Choose any other Search criteria you may need
6. Click **Results**

**Note:** When inputting Lakefront properties, be sure to select On Lake Front under Lot/Community.

### How to Search for Waterfront Channel Properties

7. Click on **Search**
8. Choose the Property Type you would like to Search on, and **click on Detail or Full** for that property type
9. Look for the field named Lot/Community, normally located in the Exterior Features portion of the Search Screen
  - a. If Lot/Community does not appear, then go to the bottom of the Search Screen and click on Add/(Remove) next to Additional Features
  - b. Locate Lot/Community in the Available Fields section and click on it
  - c. Click Add
  - d. Click Back (Lot/Community will be at the bottom of the Search Screen and will remain there unless you remove it)
10. Within Lot/Community **locate Waterfront, click on it**

11. Choose any other Search criteria you may need

12. Click **Results**

**Note:** When inputting Waterfront Channel properties, be sure to select Waterfront under Lot/Community.

### What is “Lake on Lot”?

Lake on Lot means that there is a lake on the property, it does not mean the property is lakefront.

### What is “Canal”?

At this time LCAOR has not using this pick list item. All Waterfront Channel entries were moved to the pick list item “Waterfront”.

### How to Search for Properties that the Owner Will or May Carry

13. Click on **Search**

14. Choose the Property Type you would like to Search on, and **click on Detail or Full** for that property type

15. Look for the field named Terms, most likely you will need to add this field to the Search Screen

- a. If Terms does not appear, then go to the bottom of the Search Screen and click on Add/(Remove) next to Additional Features
- b. Locate Terms in the Available Fields section and click on it
- c. Click Add
- d. Click Back (Terms will be at the bottom of the Search Screen and will remain there unless you remove it)

16. Within Terms **locate Owner May Carry and/or Owner Will Carry, click on it (or them)**

17. Choose any other Search criteria you may need

18. Click **Results**

### How to Search for Ranch Properties

19. Click on **Search**

20. Choose the Property Type you would like to Search on, and **click on Detail or Full** for that property type

21. Look for the field named Lot/Community, normally located in the Exterior Features portion of the Search Screen

- a. If Lot/Community does not appear, then go to the bottom of the Search Screen and click on Add/(Remove) next to Additional Features
- b. Locate Lot/Community in the Available Fields section and click on it
- c. Click Add
- d. Click Back (Lot/Community will be at the bottom of the Search Screen and will remain there unless you remove it)

22. Within Lot/Community **locate Ranch, click on it**

23. Choose any other Search criteria you may need

24. Click **Results**

**Note:** CRMLS defines working Ranches under Commercial. If you are selling a working ranch, e.g. a cattle ranch, that should go under Commercial. If you are indicating that a Residential property could have livestock on it, then use Ranch in the Lot/Community section.